



TECHNIQUES FOR PRESENTATIONS IN ENGLISH **SYLLABUS**

Objective:

Techniques for Presentations in English is a course dedicated to all those who want to:

- ✓ Gain confidence (conquer the fear of or control the speech situation);
- ✓ Understand the impact of purpose, occasion, and audience on spoken discourse ; Develop basic concepts in speech which include adequate loudness, pitch, variety, and varied rate, gestures, body movement, and eye contact;
- ✓ Choose suitable topics and organize them in a logical manner;
- ✓ Use standard grammar usage and mature diction which includes a clarity of enunciation and expression;
- ✓ Gain familiarity with the role of communication in resolving conflict.

Content:

- A) Presentations in English: Some Key Concepts
- B) Preparing an Effective Oral Presentation
 - Knowing your Purpose
 - Knowing your Audience
 - Organizing the Content
 - Organizing the Form of Delivery
- C) Available Resources to Make your Presentations More Effective
- D) Techniques for Gaining and Keeping Audience Attention
- E) The Role of Extrinsic and Intrinsic Motivation in Presentations
- F) Adapting to International and Cross-Cultural Audiences
- G) Expanding Communication Power: Listening, Non-Verbal and Intercultural Skills
- H) Avoiding Stage Fright
- I) The Worst Deadly Sins in Presentations
- J) Checklist for Preparing and Organizing Presentations

Evaluation:

Students are supposed to present a project at the end of the course. Minimum passing grade is 65.